

BILLINGS BARREL RACING SERIES, INC. (BBRS)

BYLAWS

(Created 1995; Revised October 2007)

ARTICLE 1 – NAME AND PURPOSE

- Section 1:** The name of this series shall be the Billings Barrel Racing Series, hereinafter referred to as BBRS.
- Section 2:** The purpose of the BBRS shall be for the promotion of barrel racing; to be able to school/train the young (green) horse and/or the older horse, keeping costs at a minimal fee, i.e. travel and expenses; to prepare and condition the horse and rider for barrel racing competition.
- ❖ By promoting barrel racing interest for all classes of horses and riders.
 - ❖ By offering year-end awards as voted on annually by the Board of Directors and as funds permit.
 - ❖ By striving to maintain a high standard of sportsmanship and fair play in the conduct of practice sessions and contests.
 - ❖ By undertaking any other actions that will further the purposes herein set forth.
- Section 3:** Any person having joined the BBRS shall be subject to expulsion or suspension from the BBRS as provided by these Bylaws and Rules and Guidelines of the BBRS.
- Section 4:** The principal office and legal address of the BBRS shall be the home or office of the Secretary of the BBRS.

ARTICLE II – MEMBERSHIP AND DUES

- Section 1:** Any individual may become a member of the BBRS by completing a membership application and signing the release form.
- Section 2:** Annual dues of \$15.00 **\$20.00** will be assessed for each individual for membership joining on or before the date of the first race of the season. Dues increase to \$20.00 **\$25.00** per individual for all those joining AFTER the first race of the season.
- Section 3:** In order to compete at a BBRS event, a contestant must be a member with the exception being the BBRS Finals if it is held as an open event.
- Section 4:** Benefits and privileges shall be granted only after membership dues have been paid in full.
- Section 5:** The fiscal year of the BBRS shall be January 1 through December 31.
- Section 6:** Receipts will be issued for nominations of horses in an individual division.

ARTICLE III - MEETINGS

- Section 1:** Each member who has paid her/his current dues shall be considered to be in good standing.
- Section 2:** A single adult membership shall entitle the member to one vote.
- Section 3:** A youth membership DOES NOT entitle the youth member to vote at ANY meeting of the membership. A youth member is considered to be under age 18. The parent or guardian of a youth is NOT ENTITLED to a vote on behalf of the youth. If a youth is riding a nominated horse, the youth is entitled to vote for “Horse Of The Year”.

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Section 4: An annual meeting of the BBRS members shall be held at a time and place designated by the Board of Directors. The secretary shall give written notice of such meeting at least ten (10) days prior to the date thereof. A Board of Directors' meeting may be held semi-annually with due notice given.

Section 5: Special meetings of the BBRS members may be called by the president or any three (3) board members, at any time or place.

Section 6: The Board of Directors shall appoint a nominating committee consisting of three (3) members in good standing. It shall prepare a list of officers and directors to be voted on at the annual meeting. Those so named, together with nominations from the floor at the annual meeting, shall be considered the nominated slate for the election.

Section 7: No proxy voting will be accepted.

Section 8: The BBRS shall carry a *Liability Insurance Policy*.

Section 9: The order of business at any meeting of the members shall be as follows:

1. Meeting called to order
2. Roll Call
3. Proof of due notice
4. Reading of the minutes
5. Report of Officers, Directors, and Committees
6. Election (if any)
7. Unfinished business
8. New business
9. Adjournment

Section 10: In all meetings of the BBRS, Robert's Rules of Order of Parliamentary Procedure Revised, shall be used to conduct the meetings, unless otherwise provided by these bylaws.

Section 11: Should an extenuating circumstance occur (i.e. communicable disease) a special general membership meeting shall be held at the next scheduled barrel race to vote on whether to continue the remaining barrel races for the season, to end the season and/or to make up the runs associated with the circumstance causing the disruption.

ARTICLE IV – BOARD OF DIRECTORS

Section 1: General Powers: The Board of Directors shall have the power to conduct the business and affairs of the BBRS and have the power to make, adopt, or amend the bylaws and the official rules and guidelines.

Section 2: Changes in the official rules and guidelines will be voted on after the Board of Directors consults members, analyzes the reason(s) or need for the proposed change, with consideration given to the effect on the BBRS prior to changing official rules and guidelines.

Section 3: Rule change procedure for Rules and Guidelines rules of competition: Rule changes are to be proposed and voted on at the annual membership meeting, with the Board of Directors voting on the proposed rule changes at their next meeting.

Section 4: The Board of Directors shall consist of three (3) officers: the president, vice president, and secretary/treasurer, the immediate past president and three (3) elected board members. Officers and directors shall be elected by a majority vote of the membership present at the annual meeting.

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Section 5: The directors and officers shall be allowed to succeed themselves as many times as elected.

Section 6: Officers shall hold office for one year (1) or until their successor is elected.

Section 7: One director shall be elected each year to serve for three (3) years.

Section 8: The president shall preside at all meetings of the members and meetings of the Board of Directors of the BBRS. The president shall appoint all committees except as herein specified and conduct all business in accordance with the bylaws of this organization. The president shall be an ex-officio member of all committees.

Section 9: The vice president shall perform the duties of the president when the president is absent from any meeting of the members or directors and shall perform such other duties as the president may direct.

Section 10: The secretary/treasurer shall keep the minutes of all meetings of members and directors, she shall keep and safeguard the records of the BBRS. The secretary/treasurer shall issue all notices of meetings, including an agenda, keep the membership rolls, issue receipts for nominations and payments, receive and provide safekeeping for the funds of the BBRS, disburse such funds in the payment of duly authorized obligations of the BBRS, keep a yearly point system of the horses and riders qualifying for the awards of the year, and perform all other duties and services pertaining to this office. The secretary shall be paid \$1.00/run during regular events, \$10.00 per weekly event and \$2.00/run during the finals. Time only runs are excluded.

Section 11: Any disbursement of \$100.00 or more shall require two (2) signatures.

Section 12: The secretary/treasurer's books will be audited by a committee appointed by the president at the end of each fiscal year.

Section 13: Succession of directors and their duties:

Director 1: Shall contact/telephone in-charge members to notify them of their duties and responsibilities for the weekly events. Shall assist with membership notification for specific events and poster distribution. Set up the arena schedule in due time for spring newsletter.

Director 2: Will be the chairperson for the awards committee and solicitation of sponsors.

Director 3: Coordinate awards ceremony for the year-end awards. The delegation of duties to specific committees is acceptable, however, director will be held responsible.

Section 13A: Amended as voted March 4, 2006. The duties and responsibilities of Director 2 and Director 3 shall be combined to make the most efficient use of each director's time and resources.

Section 14: Any vacancy among the officers or directors of the BBRS caused by the death or resignation of an officer or director shall be filled at the next meeting by the Board of Directors for the unexpired term of a vacancy so created.

